



## 2025 Metro East Pride Fest

Saturday, October 4<sup>th</sup>, 2025

### Vendor Application

**EARLY BIRD SPECIAL | Reserve your space by May 31st, 2025 and SAVE \$25.00 per space.**

Metro East Pride of Southwestern Illinois (MEPSI) proudly presents 2025 Metro East Pride Fest – a public celebration of the LGBTQIA+ community, friends and allies. Pride Fest is an event for education and entertainment. Pride Fest will be held on West Main Street as well as the Public Square this year and details will be provided with your registration packets.

By submitting this Vendor Application, you (hereafter referred to as “Vendor”) agree to comply with Pride Fest Vendor Guidelines:

- MEPSI DOES NOT provide tents, tables or chairs.
- Vendor Booth and Food Vendor: 10’ x 10’.
- Vendor Registration must be PAID IN FULL by July 31, 2025. Any Vendor Application received after this date will be charged a \$25.00 service fee and require approval.
- Event will be held rain or shine. Covered booths are encouraged in case of rain or bright sun.
- Vendor understands that MEPSI has no control over weather, acts of God, acts of terrorism, or government intervention or any other cause that may prevent, end or interrupt the event. Vendor shall not hold MEPSI responsible for losses that arise because of such an event.
- Vendor Check-in 7:30am-10am. Vendors must be open 11am-8pm. Late arrivals will not be allowed to participate, and Vendor Registration Fee WILL NOT be refunded.
- Only one business/organization per booth space unless prior authorization granted from MEPSI Board of Directors.
- MEPSI reserves the right to prohibit the display/sale of any ads, signs, or products that, in our opinion, are not in keeping with the spirit, nature, character or intention of the event.
- All fees paid by Vendor are non-refundable.
- Returned check fee is \$50.00.
- No displays over 8’ in height or extending beyond Booth Space rented are permitted.
- Vendors are required to properly clean their area. If Vendor booth area has any debris remaining after conclusion of the event, MEPSI will impose a clean-up fee of \$50.00 at time of check out and is payable immediately.
- It is Vendor’s responsibility to pay the appropriate taxes and fees to the State of Illinois.
- MEPSI is required to submit a list of all participating Vendors to the State of Illinois Department of Revenue. MEPSI assumes no responsibility whatsoever for collection or emitting taxes and/or fees of any kind that may be due from any Vendor.
- Food vendors are not guaranteed exclusive rights; however, we attempt to limit the number of concessionaires with same/similar products.
- Electricity (110 amps) will be made available for a fee of \$25 and needs to be paid for at time of application submission.
- **Water and ice are NOT available** on Main Street and vendors requiring water must provide their own.
- Food Vendors must submit a Food Handlers License.
- **Food Vendors must have a minimum of a 3A40BC fire extinguisher in booth at all times. Vendors using deep fryers shall have (1) “K-Class” extinguisher for every (2) deep fryer vats. Belleville Fire Department will conduct inspections.**
- Food Vendors must cover prep area with ram board/cardboard to assist with spill clean-ups.
- Food Trucks must be registered with City of Belleville and St. Clair County Health Department.

MEPSI reserves all rights as producers. Any reproduction, photography, broadcast or commercial use of any portion of the event, in whole or in part, in any form, without explicit prior consent of MEPSI is strictly prohibited.

Please make checks payable to: Metro East Pride

Mail Registration to: Pride Fest Vendors, 424 Sheraton Dr., Belleville, IL 62223

Vendor Chairperson: Kristen Broyles (314) 686-1915 or [vendors.mepsi@gmail.com](mailto:vendors.mepsi@gmail.com)

..... **Vendor Application Deadline = Thursday, July 31, 2025** .....

Name of Business/Organization \_\_\_\_\_

Person Responsible \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

☐ Vendor Booth 10x 10 (\$200) ☐ Food Vendor 10 x 10 (\$250) ☐ Food Truck (\$400.00) ☐ Electricity (Additional \$25.00)

☐ Vendor Booth 10x 20 (\$350) ☐ Food Vendor 10 x 20 (\$400)

Payments can also be made via PayPal, Venmo, or Check. Online registration is available. Please email [vendors.mepsi@gmail.com](mailto:vendors.mepsi@gmail.com) for link and details of electronic payment.

Description of Goods, Food, Material/Literature Offered \_\_\_\_\_

As a duly authorized representative of the above Vendor, I and all persons associated with Vendor will abide by the Pride Fest Vendor Guidelines and all applicable laws.

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_